

**SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND**  
**OPEN MINUTES**  
**APRIL 22, 2019**  
**COLLINGSWOOD SENIOR COMMUNITY CENTER**  
**6:00 PM**

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Meeting of Executive Committee called to order by Chair Mevoli. Open Public Meetings notice read into record.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

**ROLL CALL OF 2019 EXECUTIVE COMMITTEE:**

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. Joseph Wolk, Secretary	Borough of Mt. Ephraim	Present
Louis Di Angelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
Jack Lipsett	Gloucester City	Present
Neal Rochford	Haddonfield	Absent
Edward Hill	CCBOSS	Present
Robert Maybury	Mount Holly MUA	Present

**APPOINTED PROFESSIONALS PRESENT:**

Executive Director/ Adm.	PERMA Risk Management Services <b>Paul Laracy</b>
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Program Manager	Conner Strong & Buckelew <b>Brandon Lodics</b> <b>Maggie Friel</b>
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Attorney	<b>J. Kenneth Harris, Esq.</b>
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Medical TPA - AmeriHealth	<b>Kristina Strain</b>
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Express Scripts	<b>Kyle Colalillo</b> <b>Ken Rostkowski</b>
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Deputy Treasurer	<b>Lorraine Verrill</b>
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**PRESENT FUND COMMISSIONERS AND PROFESSIONALS:**

Ken Verrill, Verrill & Verrill  
Joe Madera, Hardenbergh Insurance Group  
Shah Mapp, PERMA

**TABLE OF MINUTES:    March 26, 2018 Open**

## MOTION TO TABLE OPEN MINUTES OF MARCH 26, 2018:

Moved: Commissioner DiAngelo  
Second: Commissioner Wolk  
Vote: Unanimous

**CORRESPONDENCE** – None

### EXECUTIVE DIRECTOR'S REPORT

#### **FAST TRACK FINANCIAL REPORT** – as of February 28, 2019

Executive director stated that the surplus combined all year is \$14.8 million. So far this year the fund has made \$468,000. We are performing better than we expected. Through the first quarter it does not look like we are doing as well as last year so we will begin to monitor that.

#### **IBNR ACTUARY CERTIFICATION**

At the end of each Fund year, the Actuary must certify that the Fund is reserving enough funds for the claim incurred but not yet reported (IBNR). The Actuary has reviewed the claims and financial fast track through the end of the year and has determined a range for which he believes will be a conservative reserve. Enclosed on page 5 is his certification and range development. This will be filed with the annual audit in June.

#### **FINANCIAL DISCLOSURE STATEMENTS**

As done in prior years and required by State law, each Fund Commissioner is required to complete a Financial Disclosure Statement through the Department of Community Affairs. The 2019 notice with instructions has been released. The deadline to file is April 30, 2019. Fines will be issued for noncompliance. A listing of compliance is included on page 11.

### PROGRAM MANAGERS REPORT

**Online Enrollment System Training** - The Executive Committee voted and approved mandatory use of the online enrollment system by each member group. If you need training or would like a refresher course on the online enrollment system, please reach out to Karen Kidd at [kkidd@permainc.com](mailto:kkidd@permainc.com) of PERMA.

**Contact Information** - Please direct any eligibility, enrollment, billing or system related questions to our dedicated SNJREBF Team. The team can be reached by email at [southernnj\\_enrollments@permainc.com](mailto:southernnj_enrollments@permainc.com) or by fax at 856-685-2249.

**Monthly Billing** -As a reminder, please be sure to check your monthly invoice for accuracy. If you find a discrepancy, please report it to the SNJREBF enrollment team. The Fund's policy is to limit retro corrections, including terminations, to 60 days. We have noticed an increase in requests for enrollment changes, billing changes, terminations and additions well past the 60 day time frame.

Moving forward, it is of the utmost importance to review bills for rate and enrollment accuracy on a monthly basis. If there is an error, please bring it to the enrollment team's attention.

**Broker Contact Information** - Please direct any escalated claims, benefit coverages, prescription coverage, Medicare advantage or appeal related questions to our dedicated SNJREBF Client Servicing Team. The team can be reached by email at [brokerservices@permainc.com](mailto:brokerservices@permainc.com).

## **MUNICIPAL REINSURANCE HEALTH INSURANCE FUND (MRHIF)**

2019 MEL & MRHIF Educational Seminar is scheduled for Friday, May 3rd. The workshop will be held at the National Conference Center in East Windsor and will begin at 9:00 am. The workshop provides professional Continuing Education credits for CFOs/CMFOs, Public Works, Municipal Clerks, Insurance Producers and Purchasing Agents. There is no fee for employees and insurance producers associated with MEL and MRHIF members as well as personnel who work for service companies engaged by MEL member JIFs and MRHIF member HIFs to attend and earn CE credits. The registration form for the Seminar is included in this agenda.

## **AETNA UPDATES**

## **AMERIHEALTH ADMINISTRATORS (AHA) UPDATES**

No updates at this time.

## **EXPRESS SCRIPTS (ESI) UPDATES**

### **2019 Formulary Update**

ESI has announced that the National Preferred Formulary Guide (NPF) which the SNJREBF utilizes will be updated. Beginning 7/1/2019, the new Express Scripts formulary will go into effect for SNJREBF members. Copies of the National Preferred Formulary and Exclusion list are included in this report.

There are approximately 12 SNJREBF members who will be impacted by the Formulary updated. Member impact letters are scheduled to be mailed in early May.

## **ADMINISTRATIVE & LEGISLATIVE MANDATE UPDATES**

No updates to report at this time

## **ADMINISTRATIVE AUTHORIZATIONS**

No Administrative Authorization at this time.

**TREASURER'S REPORT** - Deputy Treasurer reviewed the April 2019 Bills List.

### **Resolution #15-19 - April 2019 Bills List**

<b>FY2019</b>	<b>\$537,044.83</b>
<b>Total</b>	<b>\$ 537,044.83</b>

**MOTION TO APPROVE RESOLUTION #15-19 APPROVING THE APRIL 2019 BILLS LIST  
IN THE AMOUNT OF \$ 537,044.83.**

Moved: Commissioner DiAngelo  
Second: Commissioner Wolk  
Vote: 7 Ayes, 0 Nays

**FUND ATTORNEY:** CMS released new rules for Medicare Advantage, which will expand telehealth access for patients and add supplemental benefits.

**AETNA:** No report.

**AMERIHEALTH:** No individual went over 50K in paid claims.

**EXPRESS SCRIPTS:** ESI Reps reviewed monthly reporting showing a reduction year to day in claims expense.

**DENTAL ADMINISTRATOR:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**MOTION TO ADJOURN:**

Moved: Commissioner Wolk  
Second: Commissioner Rochford  
Vote: Unanimous

**MEETING ADJOURNED:**

**NEXT MEETING: MAY 20, 2019**

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Shah Mapp , Assisting Secretary  
for

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**JOSEPH WOLK, SECRETARY**