SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND
OPEN MINUTES
MAY 20, 2019
VOORHEES TOWNSHIP
6:00 PM

Meeting of Executive Committee called to order by Chair Mevoli. Open Public Meetings notice read into record.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

ROLL CALL OF 2019 EXECUTIVE COMMITTEE:

Michael Mevoli, Chairman	Borough of Brooklawn	Present
M. Joseph Wolk, Secretary	Borough of Mt. Ephraim	Present
Louis Di Angelo	Borough of Bellmawr	Present
Terry Shannon	Borough of Barrington	Present
Jack Lipsett	Gloucester City	Present
Neal Rochford	Haddonfield	Present
Edward Hill	CCBOSS	Present
Robert Maybury	Mount Holly MUA	Present

APPOINTED PROFESSIONALS PRESENT:

Executive Director/Adm.	PERMA Risk Management Services **Emily Koval** **Shah Mapp**
Program Manager	Conner Strong & Buckelew **Brandon Lodics** **Maggie Friel**
Attorney	**J. Kenneth Harris, Esq.**
Express Scripts	
Deputy Treasurer	**Lorraine Verrill**
AmeriHealth	**Kristina Strain** **Lane Hinelman**
Aetna	**Joe Rodrigues**

OTHER PRESENT FUND COMMISSIONERS AND PROFESSIONALS:
Mark Godfrey, Magnolia
Georganna Marian, Hardenbergh Insurance
Robert Weil, CSB

APPROVAL OF MINUTES: **April 22, 2019 Open**

MOTION TO APPROVE OPEN MINUTES OF APRIL 22, 2019:

Moved:	Commissioner Shannon
Second:	Commissioner Lipsett
Vote:	Unanimous

CORRESPONDENCE – None

EXECUTIVE DIRECTOR'S REPORT

FAST TRACK FINANCIAL REPORT – as of March 31, 2019

The Executive director stated that there was a small statutory increase and that the year is going better than expected. Executive director stated that financial disclosures need to be completed soon the due date was April 30th.

WELLNESS PROGRAM – CCBOSS – Executive Director said that the Camden County Board of Social Services has requested the use of the wellness credits that have been given to the Fund by the TPAs. Due to the size of the contract, an RFP was released for a Wellness Coaching program, which can be made available to the entire membership, if interested. At this time, a we are requesting contract approval for the Wellness Coaches USA at an amount of $58 per hour. If other members are interested in this program, PERMA can provide details.

In response to Chair Mevoli, Executive Director said that there will not be a financial impact on the budget because the TPAs provide wellness credits for contracts such as these. She explained that the credit is reflected through fee concessions. Chair Mevoli asked that any members utilizing wellness would have to notifiy the fund as the budget will change. Executive Director said that PERMA will notify the Fund, but the budget will not change because the cost is a wash.

MOTION TO APPROVE AN EXTRAORDINARY UNSPECIFIED SERVICE CONTRACT WITH WELLNESS COACHES USA EFFECTIVE JUNE 1, 2019:

Moved:	Commissioner Hill
Second:	Commissioner Maybury
Vote:	Unanimous

PROGRAM MANAGERS REPORT

OPERATIONS UPDATES:

Online Enrollment System Training - The Executive Committee voted and approved mandatory use of the online enrollment system by each member group. If you need training or would like a refresher course on the online enrollment system, please reach out to Karen Kidd at kkidd@permainc.com of PERMA.

Contact Information - Please direct any eligibility, enrollment, billing or system related questions to our dedicated SNJREBF Team.The team can be reached by email at southernnj_enrollments@permainc.com or by fax at 856-685-2249.

Monthly Billing -As a reminder, please be sure to check your monthly invoice for accuracy. If you find a discrepancy, please report it to the SNJREBF enrollment team. The Fund's policy is to limit retro corrections, including terminations, to 60 days. We have noticed an increase in requests for enrollment changes, billing changes, terminations and additions well past the 60 day time frame. Moving forward, it is of the utmost importance to review bills for rate and enrollment accuracy on a monthly basis. If there is an error, please bring it to the enrollment team's attention.

Broker Contact Information - Please direct any escalated claims, benefit coverages, prescription coverage, Medicare advantage or appeal related questions to our dedicated SNJREBF Client Servicing Team. The team can be reached by email at brokerservices@permainc.com

AETNA UPDATES

No Updates at this time

AMERIHEALTH ADMINISTRATORS (AHA) UPDATES

No updates at this time.

Express Scripts (ESI) UPDATES

SaveOnSP Update:
SaveonSP continues to monitor the specialty medication market and associated manufacturer copay assistance programs to align the program with the available copay manufacturer assistance funds to maximize your savings opportunity. With that, we are adding 10 new therapeutic classes, modifying certain copays and will be removing 6 medications. **Effective 7/1/2019, the SaveonSP program will cover 19 therapeutic classes and over 150 medications**. Please see the below drug list for the medications being added to the program

- **Addition:** There are 10 new therapeutic classes added to the list; SaveonSP Program now covers medication in 19 therapeutic classes. Members impacted will receive a notification letter informing them their drug qualifies for a $0 Copay.

- **Removal:** There are 6 medications being removed from the program. *Communication Plan*: outbound phone calls will be made to all members on one of the below medications:

- ○ ESI Formulary Exclusions 7/1/2019:   Ampyra, Gleevec, Kisqali, Zytiga

- ○ Copay assistance program no longer available   Hycamtin

- ○ Copay assistance reduced significantly   Imatinib Mesylate

SaveOn identified one member impacted by the newly added drugs. There are one member who are impacted by the removal of drugs.

ADMINISTRATIVE & LEGISLATIVE MANDATE UPDATES

Healthy Learn Wellness Portal:
All SHIF groups have access to the HealthyLearn Wellness Portal. This portal is powered by the American Institute for Preventive Medicine, a leading provider of source based clinical content. The site is a compete home-base of wellness and clinical data. Some high-level features include:

- Wellness tip of the day

- An "ask a coach" feature (coach emails back and forth with member)

- Clinical and symptom checker

- Wellness videos

- Broad wellness information

- Information on a broad range of healthcare topics

- Financial wellness information

Link - www.healthylearn.com/connerstrong.

Please feel free to include this portal in any wellness communications or on a school Intranet.

ADMINISTRATIVE AUTHORIZATIONS

No Administrative Authorization at this time.

TREASURER'S REPORT – Deputy Treasurer reviewed the May 2019 Bills List.

Resolution #16-19 – March 2019 Bills List

FY2018	$271.30
FY2019	$620,804.79
Total	$621,076.09

      MOTION TO APPROVE RESOLUTION #16-19 APPROVING THE MAY 2019 BILLS LIST IN THE AMOUNT OF $621,076.09.

Moved:	Commissioner Lipsett
Second:	Commissioner Shannon
Vote:	7 Ayes, 0 Nays

FUND ATTORNEY: Mr. Harris stated that starting July 1st all payments made to division of pensions and benefits everything will be required to be online. A certifying officer was letter sent out mid-April early May.

AETNA: Mr. Rodrigues reviewed the report and notified the commission that all service performance in fact have been met, although reported that they were not met at previous meetings.

AMERIHEALTH: Ms. Strain reviewed the claims report and stated that no members exceeded $50,000 for the month of April.

EXPRESS SCRIPTS: Not Present.

DENTAL ADMINISTRATOR: Reviewed the report included in the agenda. The Committee expressed that the report included was very helpful and hopes to have it included at least twice a year. Program Manager said that this report proves that there has to be a campaign for members that are not utilizing the benefit.

OLD BUSINESS: None

NEW BUSINESS: None

PUBLIC COMMENT: None

MOTION TO ADJOURN:

Moved:	Commissioner Wolk
Second:	Commissioner Rochford
Vote:	Unanimous

MEETING ADJOURNED:
NEXT MEETING: MAY 20, 2019

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Shah Mapp , Assisting Secretary
   for

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JOSEPH WOLK, SECRETARY