

**RESOLUTION NO. 23-16**

**SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND  
ADOPTION OF THE 2017 INTRODUCED BUDGET**

**WHEREAS**, The Southern New Jersey Regional Employee Benefits Fund is required under State regulation to adopt an annual budget in accordance with the bylaws of the Fund; and

**WHEREAS**, the Executive Committee met on September 26, 2016 in Public Session to introduce the proposed budget and for the 2017 Fund Year; and

**WHEREAS**, the Executive Committee met on October 24, 2016 in Public Session to adopt the proposed budget and for the 2017 Fund Year; and

**WHEREAS**, that a public hearing to adopt the 2017 budget was held on October 24, 2016 at 6:15 pm at the Collingswood Senior Community Center

**NOW THEREFORE BE IT RESOLVED** that the Executive Committee of the Southern New Jersey Regional Employee Benefits Fund hereby adopt the 2017 budget in the amount of \$44,855,634.

**BE IT FURTHER RESOLVED** that copies of this resolution shall be sent to each Commissioner, Risk Manager, and Governing Body, the New Jersey Department of Banking and Insurance, and the New Jersey Department of Community Affairs.

**ADOPTED: OCTOBER 24, 2016**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY**

**RESOLUTION NO. 24-16**

**RESOLUTION AUTHORIZING REFUND FROM  
CLOSED YEARS ACCOUNT**

**WHEREAS**, N.J.A.C. 11:15-2.21 provides that a FUND may seek approval from the Commissioner of Insurance for a refund of excess monies from any FUND year upon compliance with certain requirements; and

**WHEREAS**, the FUND has obtained a calculation from its Actuary and Executive Director as to the amount of money which is available for distribution consistent with the aforementioned regulations, and the financial integrity of the FUND; and

**WHEREAS**, the Fund Commissioners have determined that it would be in the best interest of the FUND and its member municipalities to make certain refunds;

**NOW, THEREFORE, BE IT RESOLVED** by the Fund Commissioners of the Southern New Jersey Regional Employee Benefits Fund, as follows:

1. Section B of N.J.A.C. 11:15-2.21 provides that the FUND may seek approval for refunds from any claim fund which has been completed for not less than twenty-four months. Based upon this requirement, surplus monies in closed fund years are eligible for refunds at the discretion of the FUND, the Department of Insurance and the Department of Community Affairs.

2. The Fund Commissioners have balanced the interests of the member municipalities/school boards in obtaining the benefit of such monies as are available for refund against the need for the FUND to protect and preserve its financial integrity. It is the conclusion of the Executive Committee that the following amount can be refunded at this time:

**\$1,600,000 Closed Years**

3. Monroe Township terminated medical coverage through the fund over four years prior and may refund a portion of its closed year balance at this time. The total for this member is

**\$300,000 Closed Years**

4. The Executive Director is, therefore, authorized and directed to submit such documents as the regulations require to the Department of Insurance and the Department of Community Affairs.

4. The FUND Treasurer is authorized to prepare and execute checks for the pro-rated amount of the aforementioned refunds due to each member municipalities for the year in question, provided, however, the FUND Treasurer shall deduct any outstanding balances without regard for Fund year, upon receipt of written documentation of approval or acquiescence of these refunds from the Department of Insurance and the Department of Community Affairs. Said refunds shall be made to the municipalities/school boards which were members of the FUND for the years in question in the same ratio as said municipalities were assessed for the years in question.

<b>SNJHIF Dividend Calculation</b>	
Borough of Barrington	85,007
Borough of Bellmawr	151,423
Borough of Brooklawn	20,310
Borough of Gibbsboro	9,917
Borough of Lawnside	28,550
Borough of Lindenwold	8,043
Borough of Magnolia	28,660
Borough of Medford Lakes	9,380
Borough of Merchantville	10,179
Borough of Mount Ephraim	51,669
Borough of Paulsboro	32,299
Borough of Pitman	57,280
Borough of Runnemede	67,802
Borough of Somerdale	13,910
Borough of Wenonah	15,679
Borough of Westville	12,312
Cherry Hill Fire Department	27,487
Chesilhurst Borough	9,966
Gloucester City	149,717
Haddonfield Borough	160,452
Monroe Township	531,561
MT. Holly MUA	25,134
North Hanover Township	314
Pennsauken Township	4,843
Pine Hill Borough	33,832
Township of Bordentown	56,495
Township of Franklin	16,910
Township of Mansfield	21,837
Township of Maple Shade	81,001
Township of Riverside	22,147
Township of Willingboro	147,487
Winslow Township Fire District #1	8,395
	<b>1,900,000</b>

**ADOPTED: October 24, 2016**

**BY:** \_\_\_\_\_

\_\_\_\_\_

**CHAIRPERSON**

**ATTEST:** \_\_\_\_\_

\_\_\_\_\_

**SECRETARY**

# SOUTHERN NJ REGIONAL EMPLOYEE BENEFITS FUND BILLS LIST

Resolution No. 25-16

OCTOBER 2016

WHEREAS, the Treasurer has certified that funding is available to pay the following bills:

BE IT RESOLVED that the Southern NJ Regional Employee Benefit Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

FURTHER, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR CLOSED**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001115</b>			
001115	MONROE TOWNSHIP BOARD OF EDUCATION	REIMBURSEMENT MEDICARE INTEREST	455.24
			<b>455.24</b>
		Total Payments Closed Year	455.25

**FUND YEAR 2016**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001116</b>			
001116	AETNA HEALTH MANAGEMENT LLC	MEDICARE ADVANTAGE - 10/2016	238,974.49
			<b>238,974.49</b>
<b>001117</b>			
001117	FLAGSHIP HEALTH SYSTEMS INC	DMO PREMIUMS - 10/2016	538.23
			<b>538.23</b>
<b>001118</b>			
001118	DELTA DENTAL OF NEW JERSEY INC	DENTAL ADMIN - 10/2016 - GRP 3603	4,608.55
			<b>4,608.55</b>
<b>001119</b>			
001119	AETNA LIFE INSURANCE COMPANY	PSUID 45466 BP 1003 - 10/2016	73,261.95
			<b>73,261.95</b>
<b>001120</b>			
001120	AMERIHEALTH NJ	TPA FEE - 10/2016	2,162.00
			<b>2,162.00</b>
<b>001121</b>			
001121	AMERIHEALTH ADMINISTRATORS	TPA FEE 10/2016	2,442.00
			<b>2,442.00</b>
<b>001122</b>			
001122	PERMA	POSTAGE FEE 09/2016	81.12
001122	PERMA	ADMIN-MEDICARE PART D - 10/2016	668.46
001122	PERMA	EXECUTIVE DIRECTOR FEE 10/2016	20,329.70
001122	PERMA	GASB 45 - AUDITS - 10/2016	823.65
001122	PERMA	INTERNET DOCUMENTATION - 10/2016	210.03
			<b>22,112.96</b>
<b>001123</b>			
001123	ACTUARIAL SOLUTIONS, LLC	FUND ACTUARY FEE 4TH QTR 2016	5,500.00
			<b>5,500.00</b>
<b>001124</b>			
001124	J. KENNETH HARRIS, ATTY AT LAW	PLAN DOCUMENT - 10/13/2016	350.00
001124	J. KENNETH HARRIS, ATTY AT LAW	FUND ATTORNEY SERVICES - 10/2016	1,640.00
			<b>1,990.00</b>
<b>001125</b>			
001125	VERRILL & VERRILL, LLC	TREASURER FEE 10/2016	700.00

			<b>700.00</b>
<b>001126</b>			
001126	MICHAEL S. ZAMBITO	TREASURER FEE 10/2016	466.67
			<b>466.67</b>
<b>001127</b>			
001127	COURIER POST	ACCT: CHL-079881 - 9/29/16 BUDGET NOTICE	52.50
001127	COURIER POST	ACCT: CHL-079881 - 09/29/16 - MTG NOTICE	34.05
			<b>86.55</b>
<b>001128</b>			
001128	CONNER STRONG & BUCKELEW	RX - 10/2016	8,819.44
001128	CONNER STRONG & BUCKELEW	MEDICAL - 10/2016	41,392.05
001128	CONNER STRONG & BUCKELEW	BROKER FEE 10/2016	15,499.69
001128	CONNER STRONG & BUCKELEW	DENTAL - 10/2016	3,768.22
001128	CONNER STRONG & BUCKELEW	HEALTH CARE REFORM - 10/2016	530.62
			<b>70,010.02</b>
<b>001129</b>			
001129	ALLSTATE INFORMATION MANAGEMNT	ACCT: 419 - ACT & STOR - 9/30/2016	68.48
			<b>68.48</b>
<b>001130</b>			
001130	MEDICAL EVALUATION SPECIALISTS	MES #31816115980 - 9/2/16	245.00
			<b>245.00</b>
<b>001131</b>			
001131	BELLMAWR BOROUGH	REIMBURSE FOR DINNER MEETING 9/26/16	207.78
			<b>207.78</b>
<b>001132</b>			
001132	MUNICIPAL REINSURANCE HIF	SPECIFIC REINSURANCE - 10/2016	94,227.13
001132	MUNICIPAL REINSURANCE HIF	AGGREGATE REINSURANCE - 10/2016	7,735.00
			<b>101,962.13</b>
		Total Payments FY 2016	525,336.81

**TOTAL PAYMENTS ALL FUND YEARS \$ 525,792.05**

\_\_\_\_\_  
Chairperson

Attest: \_\_\_\_\_

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

\_\_\_\_\_  
Treasurer

<b>RESOLUTION NO. 25-16</b>
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**SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND  
APPROVAL OF THE OCTOBER 2016 BILLS LIST**

**WHEREAS**, the Southern New Jersey Regional Employee Benefits Fund held a Public Meeting on **October 24, 2016** for the purposes of conducting the official business of the Fund; and

**WHEREAS**, The Treasurer for the Fund presented bills lists to satisfy outstanding costs incurred for operating the Fund during the month of October 2016 for consideration and approval of the Executive Committee; and

**WHEREAS**, a quorum of the Executive Committee was present thereby conforming with the By-laws of the Fund to conduct official business of the Fund,

**NOW THEREFORE BE IT RESOLVED** the Commissioners of the Executive Committee of the Southern New Jersey Regional Employee Benefits Fund hereby approve the Bills List for October 2016 prepared by the Treasurer of the Fund and duly authorize and concur said bills to be paid expeditiously, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

**NOW, THEREFORE BE IT FURTHER RESOLVED**, the Commissioners of the Executive Committee of the Southern New Jersey Regional Employee Benefits Fund hereby approve the Treasurers Report as furnished by the Treasurer of the Fund and concur with actions undertaken by the Treasurer, in accordance with the laws and regulations promulgated by the State of New Jersey for Municipal Health Insurance Funds.

**ADOPTED: October 24, 2016**

**BY:** \_\_\_\_\_  
**CHAIRPERSON**

**ATTEST:**  
\_\_\_\_\_  
**SECRETARY**

**SOUTHERN NJ REGIONAL EMPLOYEE BENEFITS FUND  
DIVIDENDS LIST**

**Confirmation of Payment**

**OCTOBER 2016**

**WHEREAS**, the Treasurer has certified that funding is available to pay the following bills:

**BE IT RESOLVED** that the Southern NJ Regional Employee Benefit Fund's Executive Board, hereby authorizes the Fund treasurer to issue warrants in payment of the following claims; and

**FURTHER**, that this authorization shall be made a permanent part of the records of the Fund.

**FUND YEAR CLOSED**

<u>CheckNumber</u>	<u>VendorName</u>	<u>Comment</u>	<u>InvoiceAmount</u>
<b>001083</b>			
001083	SOMERDALE BOROUGH	2016 DIVIDENDS	13,910.00
			<b>13,910.00</b>
<b>001084</b>			
001084	GIBBSBORO BOROUGH	2016 DIVIDENDS	9,917.00
			<b>9,917.00</b>
<b>001085</b>			
001085	HADDONFIELD BOROUGH	2016 DIVIDENDS	160,452.00
			<b>160,452.00</b>
<b>001086</b>			
001086	RUNNEMEDE BOROUGH	2016 DIVIDENDS	67,802.00
			<b>67,802.00</b>
<b>001087</b>			
001087	BROOKLAWN BOROUGH	2016 DIVIDENDS	20,310.00
			<b>20,310.00</b>
<b>001088</b>			
001088	WILLINGBORO TOWNSHIP	2016 DIVIDENDS	147,487.00
			<b>147,487.00</b>
<b>001089</b>			
001089	MAGNOLIA BOROUGH	2016 DIVIDENDS	28,660.00
			<b>28,660.00</b>
<b>001090</b>			
001090	MOUNT EPHRAIM BOROUGH	2016 DIVIDENDS	51,669.00
			<b>51,669.00</b>
<b>001091</b>			
001091	MAPLE SHADE TOWNSHIP	2016 DIVIDENDS	81,001.00
			<b>81,001.00</b>
<b>001092</b>			
001092	MEDFORD LAKES BOROUGH	2016 DIVIDENDS	9,380.00
			<b>9,380.00</b>
<b>001093</b>			
001093	LINDENWOLD BOROUGH	2016 DIVIDENDS	8,043.00
			<b>8,043.00</b>
<b>001094</b>			
001094	GLOUCESTER CITY	2016 DIVIDENDS	149,717.00
			<b>149,717.00</b>
<b>001095</b>			
001095	CHESILHURST BOROUGH	2016 DIVIDENDS	9,966.00
			<b>9,966.00</b>
<b>001096</b>			
001096	BARRINGTON BOROUGH	2016 DIVIDENDS	85,007.00
			<b>85,007.00</b>
<b>001097</b>			
001097	MONROE TOWNSHIP	2016 DIVIDENDS	531,561.00
			<b>531,561.00</b>
<b>001098</b>			
001098	MANSFIELD TOWNSHIP	2016 DIVIDENDS	21,837.00
			<b>21,837.00</b>
<b>001099</b>			
001099	BORDENTOWN TOWNSHIP	2016 DIVIDENDS	56,495.00

			<b>56,495.00</b>
<b>001100</b>			
001100	BELLMAWR BOROUGH	2016 DIVIDENDS	151,423.00
			<b>151,423.00</b>
<b>001101</b>			
001101	LAWNSIDE BOROUGH	2016 DIVIDENDS	28,550.00
			<b>28,550.00</b>
<b>001102</b>			
001102	PITMAN BOROUGH	2016 DIVIDENDS	57,280.00
			<b>57,280.00</b>
<b>001103</b>			
001103	WENONAH BOROUGH	2016 DIVIDENDS	15,679.00
			<b>15,679.00</b>
<b>001104</b>			
001104	PINE HILL BOROUGH	2016 DIVIDENDS	33,832.00
			<b>33,832.00</b>
<b>001105</b>			
001105	MERCHANTVILLE BOROUGH	2016 DIVIDENDS	10,179.00
			<b>10,179.00</b>
<b>001106</b>			
001106	RIVERSIDE TOWNSHIP	2016 DIVIDENDS	22,147.00
			<b>22,147.00</b>
<b>001107</b>			
001107	CHERRY HILL FIRE DISTRICT	2016 DIVIDENDS	27,487.00
			<b>27,487.00</b>
<b>001108</b>			
001108	WESTVILLE BOROUGH	2016 DIVIDENDS	12,312.00
			<b>12,312.00</b>
<b>001109</b>			
001109	PENNSAUKEN TOWNSHIP	2016 DIVIDENDS	4,843.00
			<b>4,843.00</b>
<b>001110</b>			
001110	NORTH HANOVER TOWNSHIP	2016 DIVIDENDS	314.00
			<b>314.00</b>
<b>001111</b>			
001111	MOUNT HOLLY MUA	2016 DIVIDENDS	25,134.00
			<b>25,134.00</b>
<b>001112</b>			
001112	WINSLOW TWP FIRE DISTRICT #1	2016 DIVIDENDS	8,395.00
			<b>8,395.00</b>
<b>001113</b>			
001113	FRANKLIN TOWNSHIP	2016 DIVIDENDS	16,910.00
			<b>16,910.00</b>
<b>001114</b>			
001114	PAULSBORO BOROUGH	2016 DIVIDENDS	32,299.00
			<b>32,299.00</b>
		Total Payments Closed Year	1,899,998.00

**TOTAL PAYMENTS ALL FUND YEARS \$1,899,998.00**



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Chairperson

Attest:

Dated: \_\_\_\_\_

I hereby certify the availability of sufficient unencumbered funds in the proper accounts to fully pay the above claims.

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Treasurer